



NEW EMPLOYEE RECORDS REQUEST

To have your records sent from your previous district to Tyler ISD

NAME: _____

SOCIAL SECURITY NUMBER _____ **XXX-XX-** _____

RECORDS NEEDED:

_____ Original Service Records

_____ Official Transcripts

PLEASE SEND THE REQUESTED RECORDS TO:

Tyler Independent School District
P.O. Box 2035
Tyler, TX 75710

ATTN: Cindy Bright for Last names A-I
Angie Bagert for Last names J-Q
Martha Miller for Last names R-Z

Employee's name

Date