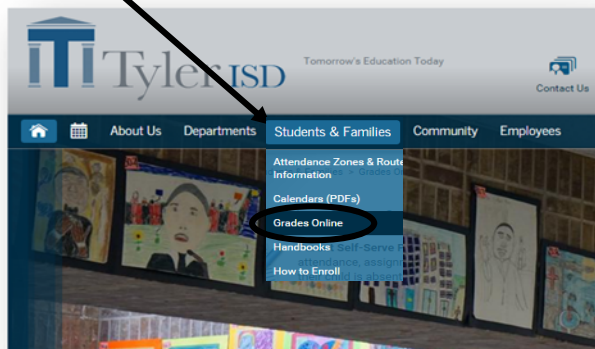
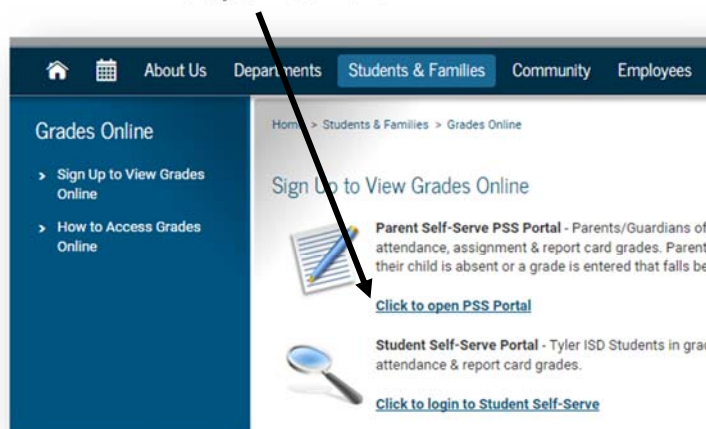


TEAMS – How to Register for Parent Self Serve

- 1) From any smart device or computer, go to www.tylerisd.org.
- 2) Select **Students & Families** and then choose **Grades Online**.



- 3) Select the link **Click to Open PSS Portal**



- 4) When you open the Parent Self-Serve Portal select one of the options in the bottom left hand corner.

Select **New User** – If you have never logged into Parent Self Serve.

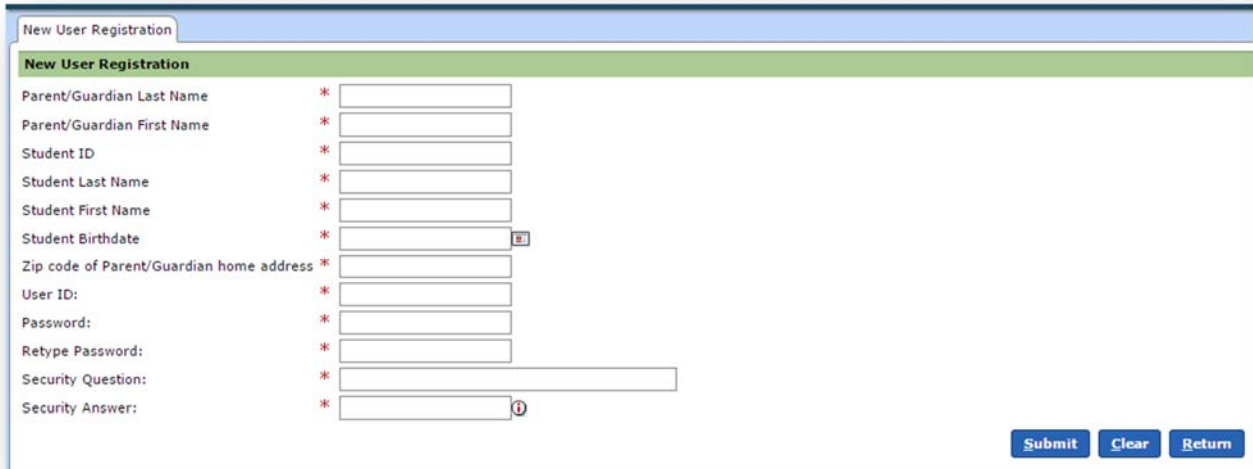
Select **Existing Users** – If you have logged into Parent Self Serve in the past or if you are an employee of Tyler ISD.



 **New Users, please register.** 
 **Existing Users, please sign-in.**

TEAMS – How to Register for Parent Self Serve

- If you are a **New User** fill out the required information on one of your students.
 - Information such as parent/guardian name and student name has to be filled out exactly as it is on your student's record.
 - User ID – Choose an ID that you will be able to remember.
Example: Your Email Address parent@gmail.com or parent@yahoo.com etc.
 - Security Question – A question others would NOT know the answer to.
Example: What was the name of my best friend in school?



The screenshot shows a web form titled "New User Registration". It contains the following fields, each with a red asterisk indicating it is required:

- Parent/Guardian Last Name
- Parent/Guardian First Name
- Student ID
- Student Last Name
- Student First Name
- Student Birthdate
- Zip code of Parent/Guardian home address
- User ID:
- Password:
- Retype Password:
- Security Question:
- Security Answer:

At the bottom right of the form are three buttons: "Submit", "Clear", and "Return".

- If you are an **Existing User** who is an employee. Use your Network Login and Password to access your student's information.
- If you are an **Existing User** who is NOT an employee and cannot remember your User ID or password, click on either **Forgot User ID** or **Forgot Password**. Fill in the information requested and follow the prompts given.



The screenshot shows a web form titled "Sign In". It contains the following fields:

- User ID: *
- Password:

At the bottom right of the form are four buttons: "Sign On", "Forgot User ID", "Forgot Password", and "Change Password".



If you need further assistance with registration as a new user or if you are not able to access your Parent Self-Serve account, please contact your student's campus.