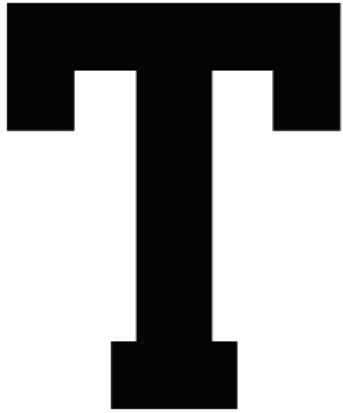


Robert E. Lee High School Information Packet

411 ESE 323
Tyler, TX 75701
903-262-2625
tylerisd.org/rel



Robert E. Lee High School

Helpful Information

REL Monday Memo

Send an email to relnews@listserv.tylerisd.org and
leave subject line blank.

In the body, type: JOINRELNEWS

(you will receive confirmation email)

Twitter: @RELRedRaiders



Robert E. Lee High School

REL HS Administration

Dr. Dan Crawford

Principal

John Smiley

Dean of Instruction

Dr. Kristen Walls

Assistant Principal

Faculty & Student Services

Josh Currie

Assistant Principal ~ Students A-L

James Espitia

Assistant Principal ~ Students A-L

Rodney Wallace

Assistant Principal ~ Students M-Z

Jennifer Jeter

Assistant Principal ~ Students M-Z

Nick Taylor

Assistant Principal

Attendance & Facilities



Robert E. Lee High School

Campus Hours & Accessibility

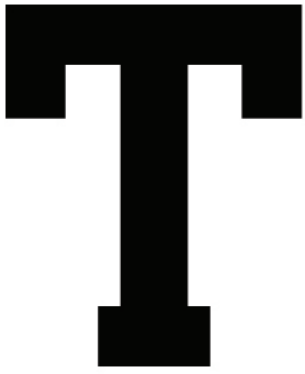
REL Campus Hours:

- 8:00 am– 4:30 pm
- The campus is closed to vehicle and pedestrian traffic, with security gates locked and alarms set from 9:00 pm – 6:00 am each evening and morning.

Entry and Exit Points:

- Each school day the following campus entrance/exit points are utilized from 6:00 am – 8:45 am
 - ~ South Donnybrook Ave.; Exit Right Turn Only (East) Pedestrian and Vehicle
 - ~ North Red Raider Rd. at Loop 323 (North) Pedestrian and Vehicle
 - ~ South Red Raider Rd. at Independence Rd. (West) Pedestrian and Vehicle
 - ~ Pedestrian Gates (Northwest and Northeast) Pedestrian Only
- During the fall semester the **A Parking lot** will be **closed from 6:30 am to 9:15 am**.
- The North & South Entrance Gates onto Red Raider Rd. are locked at 8:30 am each day. The South gate will reopen each day from 2:30 pm - 2:45 pm for early release students. **ALL** gates will reopen at 3:45 pm – 9:00 pm as entrance and exit points.
- The campus is closed to vehicle and pedestrian traffic, with security gates locked and alarms set, on Sundays and school holidays.
- The North Donnybrook and Loop 323 entrance/exit points are utilized for emergency traffic only.

The above information is subject to change due to ongoing construction at REL.



Robert E. Lee High School

Handy Information

School Information:

- School begins at 8:15 am and ends at 4:00 pm
- Tutorials are from 7:45 am – 8:15 am
- Breakfast is free for ALL students, and it is served daily in the West Café

Athletics:

- All Athletes must have a physical and electronic paperwork complete BEFORE they can participate in ANY sport. Please visit tylersports.rankonesport.com

Check In/Check Out Procedures:

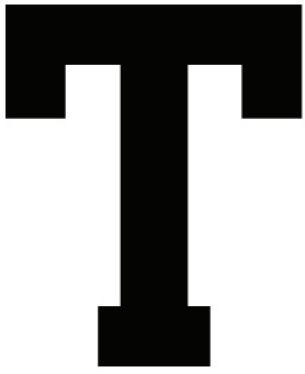
- If you need to check your child in and/or out of school, please communicate with the **attendance office** located in the administration building.

Information Resources:

- **Website:** rel.tylerisd.org ~ drop down menu (Students and Families) ~ scroll down to Parent Resources
- **Remind:** please see handout to sign up
- **Twitter:** @RELRedRaiders

Safety:

- All students wear a name badge.
- Cell phone policy and dress code must be adhered to (see handouts)
- Security cameras are located throughout the campus.



Robert E. Lee High School

House Administrators & Counselors

Red House: Students A-L

• Joshua Currie	Assistant Principal	H104	903-262-2682
• James Espitia	Assistant Principal	H104	903-262-2644
• Allison Terry	Admin. Assistant	H104	903-262-2681
• Karly Heffner	Counselor	N106	903-262-2649
• Eleni Fancher	Counselor	N107	903-262-2650
• Amy Campbell	Counselor	N108	903-262-2651

Black House: Students M-Z

• Rodney Wallace	Assistant Principal	K101	903-262-2686
• Jennifer Jeter	Assistant Principal	K101	903-262-2645
• Julie Tomlinson	Admin. Assistant	K101	903-262-2643
• Todd Lawson	Counselor	N105	903-262-2652
• Lindy Sanders	Counselor	N104	903-262-2653
• Shana Steele	Counselor	N104	903-262-2654

Robert E Lee High School Dress Code

Shirts and Blouses (Tops)	Acceptable	Unacceptable
<ul style="list-style-type: none"> • No tank tops are allowed on males or females • Females may wear sleeveless shirts, covering the shoulder; Male shirts must have sleeves • Must completely cover backs, midriffs, and cleavage • Must be of appropriate length to allow shorts or skirts to be visible 		
Pants, Shorts, and Skirts (Bottoms)	Acceptable	Unacceptable
<ul style="list-style-type: none"> • Must be worn at the natural waist; No sagging will be allowed • When standing naturally, bottom of shorts or skirts must be fingertip length. I.e. no running shorts • Rips/tears/frays in pants are allowed as long as not excessive and no skin is visible under the garment above the knee • Spandex, yoga pants, leggings, and tights must be solid covering both the front and backside of the body with no part being see through. 		
Dresses, Jumpers, and One-piece Garments (Top and Bottom)	Acceptable	Unacceptable
<ul style="list-style-type: none"> • Must meet the combined guidelines listed above for tops and bottoms in the single piece of attire 		
Head Coverings	Acceptable	Unacceptable
<ul style="list-style-type: none"> • Hats, caps, headbands, toboggans or other separate head coverings are not permitted (exceptions may be granted by administration for medical or religious reasons) • Hoodie sweatshirts are permitted, but hood will not be worn inside facility 		
Shoes	Acceptable	Unacceptable
<ul style="list-style-type: none"> • Must be worn at all times; • House shoes are not permitted 		
Prohibited Accessories, Clothing, and/or Hair	Acceptable	Unacceptable
<ul style="list-style-type: none"> • Exposed facial/body piercings (earrings and nose studs are acceptable – No Nose Hoops) • Extreme hair coloring (hair color must be of a natural color) • Obscene, profane, or provocative language, symbols, or gestures • Racially motivated symbols, emblems, pictures, words, or slogans • Gang-related symbols, words, numbers, or slogans • Anything promoting illegal, unethical, or immoral activities such as tobacco, alcohol, narcotics, or firearms • Anything that distracts from the learning environment or causes undue attention • Dark glasses or sunglasses worn while inside a building (unless prescribed by a physician) • Pajamas, blankets or other sleepwear • Visible undergarments • Anything made of sheer, lace, or see-through fabric or material worn as the primary layer of clothing • Bandanas, stockings, or "do-rags" 		

Cellular Phones/Electronic Devices

For safety purposes, the district permits students to possess personal telecommunication devices such as cellular phones and pagers/beepers. **However, such devices shall not be visible and shall remain off during instructional time unless approved by the teacher or administrator.**

Campus administrators shall have the discretion to determine the appropriate use of cellular phones during the instructional day and for students participating in extracurricular activities while on school property or while attending school-sponsored or school-related activities on or off school property. However, all cellular phones must be turned off during instructional time unless used for instructional purposes. **The use of cellular phones or any device capable of capturing images is strictly prohibited in locker rooms or restroom areas while at school or at a school-related or school-sponsored event.**

The District is not liable for lost or stolen cell phones. All confiscated phones must be turned in to the principal's office immediately, if possible, or as soon as practicable the day the phone is confiscated. All staff members must place confiscated cell phones in a secure location. Once the cell phone has been confiscated, the following procedure will be used to return the device:

1. The **first time** a cell phone is confiscated, parents/guardians may pick it up with no fee assessed.
2. The **second time** a cell phone is confiscated, an administrative fee of \$5 will be charged before the device can be returned. Parents/guardians will be notified that the student's device has been confiscated for the second time.
3. If a cell phone is confiscated a **third time**, an administrative fee of \$10 will be charged before the device can be returned.
4. If a cell phone is confiscated a **fourth time**, an administrative fee of \$15 will be charged before the device can be returned.
5. Any student refusing to give the device to school personnel will be subject to Level I disciplinary consequences.
6. Any device not claimed by September 1 following the end of the school year will be disposed of according to FNCE(LEGAL).

THIS POLICY WILL BE STRICTLY ENFORCED BY ALL SCHOOL PERSONNEL. All confiscated phones must be turned in to the principal's office immediately, if possible, or as soon as practicable the day the phone is confiscated.



Dr. Marty Crawford
Tyler ISD Superintendent

Dr. Dan Crawford
Robert E. Lee H.S. Principal

Student Health Conditions:

Parents should contact the School Nurse at Robert E. Lee if your child has any medical needs or conditions. This information must be updated annually. All health information is now updated on line. Use your parent self-serve account to update all required information.

All medications both prescription (including inhalers, Epi-pens) and over-the-counter must be checked into the school nurse. Please contact the school nurse with any questions you may have.

Thank You,

Gerald Taylor, R.N.
903-262-2705
903-262-2630 (Fax)



Tyler ISD is focused on engaging volunteers, businesses, and the community with our schools. Volunteers are a much appreciated and highly respected group of people who make up a very important part of our educational team. Tyler ISD and its professional educators have witnessed the rewards of volunteer partnerships between our community and our schools. Whether you serve as a parent, grandparent, community member or business partner, your participation in all volunteer endeavors is essential in developing our greatest asset – our youth! Your life experiences and resources will enable our staff to accomplish much more than ever before. Whether you have thirty minutes or a couple of hours a week, we have a place for you. All volunteers must complete an online application.

Go to tylerisd.org > Students & Families > How to Volunteer > Volunteer Application Process > Volunteer Application.

Types of Volunteers

[Family Volunteers](#)

[Business Volunteers](#)

[Community Volunteers](#)

Contact Us

Marla Boone

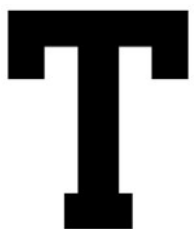
Communications/Volunteer Assistant
903.262.1047

Amy Pawlak

Public Relations Coordinator
903.262.1065

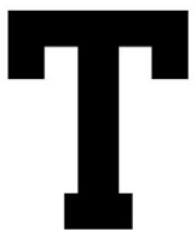
Have questions about the application process?

Send an email to [**volunteerhelp@tylerisd.org**](mailto:volunteerhelp@tylerisd.org)



Robert E. Lee High School Clubs and Organizations
Contact Information

ANIME	Joe Bonds	james.bonds@tylerisd.org
ART	Linda Keane Melinda Tefteller	linda.keane@tyelrisd.org melinda.tefteller@tylerisd.org
American Sign Language (ASL)	Daphne Smith	daphne.smith@tylerisd.org
ATHLETIC TRAINERS	Amy Langley	amy.langley@tylerisd.org
AVID	April McAdoo	april.mcadoo@tylerisd.org
BAND COLOR GUARD	Samuel Labordus	samuel.labordus@tylerisd.org
BASEBALL	James Boxley	james.boxley@tylerisd.org
BASKETBALL - boys	Alan Simmons	alan.simmons@tylerisd.org
BASKETBALL - girls	Ross Barber	ross.barber@tylerisd.org
BIBLE CLUB	Vicki Bayless	victoria.bayless@tjeyinnylerisd.org
BOOK CLUB	Kristine Duncan	kristine.duncan@tylerisd.org
CHEERLEADING	Lyndsay Shaffer	lyndsay.shaffer@tylerisd.org
CHOIR	Jerry Page	jerry.page@tylerisd.org



Robert E. Lee High School Clubs and Organizations

Contact Information

CHINESE CLUB	Ying-Ying Yang	ying-ying.yang@tylerisd.org
CRIME STOPPERS	Nick Taylor	nick.taylor@tylerisd.org
CRIMINAL JUSTICE	TBD	TBD
CROSS COUNTRY	Dennis Baker	dennis.baker@tylerisd.org
DEBATE	Melody Ojeda	melody.ojeda@tylerisd.org
FCA	Alan Simmons	alan.simmons@tylerisd.org brody.lipse@tylerisd.org craig.mcfarlin@tylerisd.org
FFA	Brad Harden	brad.harden@tylerisd.org
FOOTBALL	Kurt Traylor Colton Traylor	kurt.traylor@tylerisd.org colton.traylor@tylerisd.org
FRENCH CLUB	TBD	TBD
Game and Chess Club	Jason Hesskew	jason.hesskew@tylerisd.org
GOLF - boys	David McElveen	david.mcelveen@tylerisd.org
GOLF - girls	John Taylor	john.taylor@tylerisd.org
GSA Club	Kristine Duncan Jacqueline Cortes David Nguyen	kristine.duncan@tylerisd.org jacqueline.cortes@tylerisd.org david.nguyen@tylerisd.org
HORTICULTURE (Special Programs)	Susan Stubblefield	susan.stubblefield@tylerisd.org



Robert E. Lee High School Clubs and Organizations

Contact Information

HOSA	Debbie Germany	debbie.germany@tylerisd.org
INTERACT CLUB	TBD	
KEY CLUB	Nathan Nordin	nathan.nordin@tylerisd.org
MU ALPHA THETA	Christine Pritchard	christine.pritchard@tylerisd.org
NATIONAL HISPANIC HONOR SOCIETY	Blanca Story	blanca.story@tylerisd.org
NATIONAL HONOR SOCIETY	David Howard Melinda Tefteller	william.howard@tylerisd.org melinda.tefteller@tylerisd.org
ORCHESTRA	Sarah Reason	sarah.reason@tylerisd.org
P7 CLUB	Shelley Taylor	shelly.taylor@tylerisd.org
Philosophers Club	Keith Showen	keith.showen@tylerisd.org
Raider Productions	TBD	TBD
Rho Kappa History Honor Society	Louis Stephens	Louis.Stephens@tylerisd.org
SOCCER - boys	Marty Germany	marty.germany@tylerisd.org
SOCCER - girls	Chris Woodard	christopher.woodard@tylerisd.org
SOFTBALL - girls	Justin Kniffen	justin.kniffen@tylerisd.org
SOUTHERN ACCENT NEWSPAPER	TBD	TBD
SOUTHERN BELLES	Rachel Bumgardner	rachel.bumgardner@tylerisd.org
SPANISH CLUB	TBD	TBD



Robert E. Lee High School Clubs and Organizations
Contact Information

STRENGTH/ CONDITIONING	Jeremy Heffner	jeremy.heffner@tylerisd.org
STUDENT COUNCIL	Allison Powell Lauri Barnes	allison.powell@tylerisd.org lauri.barnes@tylerisd.org
SWIM TEAM - boys and girls	Jason Petty	jason.petty@tylerisd.org
TENNIS - boys and girls	Charles Sizemore	charles.sizemore@tylerisd.org
THEATER	Amy Clemens	amy.clemens@tylerisd.org
TRACK - boys	Brody Lipsey	brody.lipsey@tylerisd.org
TRACK - girls	Craig Mcfarlin	craig.mcfarlin@tylerisd.org
Teen CERT	Jerry Page	jerry.page@tylerisd.org
TYLER LEE BASS CLUB	Chris Woodard	chris.woodard@tylerisd.org
UIL	Josh Loeffler	josh.loeffler@tylerisd.org
VOLLEYBALL	Kristee Porter	kristee.porter@tylerisd.org
YEARBOOK	TBD	TBD
YOUNG DEMOCRATS	TBD	TBD
YOUNG REPUBLICANS	Mark Morrison Vicki Bayless	mark.morrison@tylerisd.org victoria.bayless@tylerisd.org