

Referred to team by:

Office Referral

Hold Student this Period (Parent Notification and Documentation Pending)

Team Referral w/ Documentation

Crisis Level

\_\_\_\_\_  
(Teacher / Staff)

## Hubbard Middle School Infraction Referral

Name: \_\_\_\_\_

Grade: \_\_\_\_\_

Team: \_\_\_\_\_

Date of Offense: \_\_\_\_\_

Reporting Teacher: \_\_\_\_\_

Time: \_\_\_\_\_ AM / PM

Date Action Taken: \_\_\_\_\_

### INFRACTION:

### PRIOR ACTION TAKEN BY TEACHER:

Date:

Date:

- \_\_\_\_\_ Bullying/Hunting (VIO)
- \_\_\_\_\_ Campus Disruption (CAM)
- \_\_\_\_\_ Classroom Disruptions (VIO)
- \_\_\_\_\_ Damaged Property (VIO)
- \_\_\_\_\_ Disrespectful (INS)
- \_\_\_\_\_ Dress Code Violation (DRS)
- \_\_\_\_\_ Fighting (FGT)
- \_\_\_\_\_ Forgery (VIO)
- \_\_\_\_\_ Hands-Off Violations (VIO)
- \_\_\_\_\_ Inappropriate Language (VIO)
- \_\_\_\_\_ Misbehavior for Substitute (VIO)
- \_\_\_\_\_ Tardies (TDY)
- \_\_\_\_\_ Theft (THF)
- \_\_\_\_\_ Threat on Student/Adult (VIO)
- \_\_\_\_\_ Tobacco (TOB)
- \_\_\_\_\_ Unauthorized Absence (ABS)
- \_\_\_\_\_ Other: \_\_\_\_\_

- \_\_\_\_\_ Alternate Seating Assignment
- \_\_\_\_\_ Conduct Grade Lowered
- \_\_\_\_\_ Confiscation of Materials
- \_\_\_\_\_ Conversation w/ Parent regarding this behavior (phone/e-mail)
- \_\_\_\_\_ Cool-Off Time
- \_\_\_\_\_ Counselor Referral / Peer Mediation
- \_\_\_\_\_ Notified Parent (message/letter)
- \_\_\_\_\_ Previous Infraction Referral
- \_\_\_\_\_ Restore or Clean Up
- \_\_\_\_\_ Short-Term Removal from Class
- \_\_\_\_\_ Student—Teacher Conference
- \_\_\_\_\_ Student Verbally Corrected
- \_\_\_\_\_ Teacher's D-Hall
- \_\_\_\_\_ Team SAC
- \_\_\_\_\_ Team—Student Conference
- \_\_\_\_\_ **Crisis Level** (*No Prior Action Needed*)
- \_\_\_\_\_ Other: \_\_\_\_\_

Notes: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### ADMINISTRATIVE ACTION:

Hamilton / Cooper

- |  |   |
|--|---|
| <ul style="list-style-type: none"> <li><input type="checkbox"/> Administrative Conference (COU)</li> <li><input type="checkbox"/> Central Detention (DET) (3:45 - 4:30)</li> <li><input type="checkbox"/> Warning (WAR)</li> <li><input type="checkbox"/> DAEP Conference (PLY)</li> <li><input type="checkbox"/> Loss of Internet/Computer Privileges (LOP)</li> <li><input type="checkbox"/> Suspension Partial Day (SUP)</li> </ul> | <ul style="list-style-type: none"> <li><input type="checkbox"/> In-School Suspension (ISS/ISP)</li> <li><input type="checkbox"/> Notify Parent (PAR)</li> <li><input type="checkbox"/> Restitution (RES)</li> <li><input type="checkbox"/> School Service (SRV)</li> <li><input type="checkbox"/> Suspension (SUS)</li> <li><input type="checkbox"/> Other _____</li> </ul> |
|--|---|

Notes: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_