

REQUIRED FORMS

Acknowledgment of Electronic Distribution of Student Handbook

My child and I have been offered the option to receive a paper copy of the Parent/Student Handbook and the Student Code of Conduct or to electronically access them at:

www.tylerisd.org

I have chosen to:

- Receive a paper copy of the Parent/Student Handbook and the Student Code of Conduct.
- Accept responsibility for accessing the Parent/Student Handbook and the Student Code of Conduct by visiting the Web address listed above.

I understand that the handbooks contain information that my child and I may need during the school year and that all students will be held accountable for their behavior and will be subject to the disciplinary consequences outlined in the ***Parent/Student Handbook*** and the ***Student Code of Conduct***. If I have any questions regarding Parent Handbook or the Student Code of Conduct, I should direct those questions to the principal at my child's campus.

Printed name of student: _____

Signature of student: _____

Signature of parent: _____

Date: _____

Please sign and date this page, remove it from the handbook, and return it to the student's school.

Student Privacy Choice Notices

Directory Information

Tyler ISD has designated the following student information as directory information:

- Student's Name
- Address
- Telephone Listing
- Photograph
- Video Image
- Date of Birth
- Major Field of Study
- Honors and Awards Received
- Dates of Attendance
- Grade Level
- Most Recent School Attended
- Participation in school activities and sports
- Weight and Height if a member of an athletic team
- Enrollment Status

The Privacy Option Form allows this choice to be made and must be returned to your student's school to make your student's information private.

Release of Student Information to Military Recruiters and Institutions of Higher Education

Federal law requires that the district release to military recruiters and institutions of higher education, upon request, the name, address, and phone number of secondary students (9th through 12th grades) enrolled in a district, unless the parent or eligible student directs the district not to release information to these types of requestors without prior written consent. If you do not want this information released without prior written consent, the Privacy Option Form allows this choice to be made and must be returned to your student's school to make your student's information private.

Publications and Media

Students who attend school at Tyler ISD are occasionally asked to be part of school and/or District publicity, publications and/or public relations activities. Information subject to disclosure includes student's name, picture, art, written work, voice, verbal statements and/or portraits (video or still) to be used for public relations, public information, school or district promotion, publicity, and instruction. Pictures and articles may or may not personally identify the student. The pictures and/or videos may be used by the District in subsequent years and no monetary consideration shall be paid. The Privacy Option Form allows this choice to be made and must be returned to your student's school to make your student's information private.

If you choose to restrict information on your student for media and publications, every effort will be made to restrict the information; however, state law permits a school to make a video or voice recording without parental permission for the following circumstances:

- When it is to be used for school safety;
- When it relates to classroom instruction or a co-curricular or extracurricular activity; or
- When it relates to media coverage of the school

Privacy Option Form

This form must be returned by September 14, 2009 or within ten school days of your child's first day if you would like any of your student's information to be kept private.

Unless instructed by parent/guardian, Tyler ISD will release the designated (directory) information on your student. You can indicate your choices by returning this form. Privacy options for the previous school year are on file and changes to your student's information will only be made if a new Privacy Option Form is placed on file. **IF A PRIVACY OPTION FORM IS NEVER PLACED ON FILE FOR YOUR STUDENT, THE DESIGNATED INFORMATION DISCUSSED IN THE STUDENT PRIVACY CHOICE NOTICES WILL BE AVAILABLE UPON REQUEST. YOU ONLY NEED TO RETURN THE PRIVACY OPTION FORM, IF:**

1. YOU WANT YOUR STUDENT'S INFORMATION TO BE PRIVATE;

2. IF YOU WANT TO MAKE A CHANGE TO A PREVIOUSLY FILED PRIVACY OPTION.

<i>I agree to allow Tyler ISD to release directory information on my student for the following purposes:</i>	YES, I AGREE	NO, KEEP PRIVATE
School Sponsored (ex. PTA, Yearbook, Honor Rolls and other recognition lists)		
Non School Sponsored (ex. Requests from any outside party for public information)		
Media Publications and Images (ex. Media broadcasts, Channel 19 programming, district web pages)		
Military and Higher Education Requests (ex. Requests from the US Military branches or Colleges)		

I hereby give the district the above noted permission regarding disclosure of information on my student.

Student Name: _____ Campus: _____

Parent Name Printed: _____

Parent Signature: _____

Date _____